

POCKET INFORMANT™ 1.00

Quick Start



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Quick Start

We are in the process of finishing the full documentation for Pocket Informant for iPhone. Today we have this Quick Start Guide to help you begin using Pocket Informant for iPhone today. We'll post the full documentation to our website along with useful tips, and how-to's in our knowledgebase.

Syncing

Calendar

Pocket Informant uses its own calendar database and not the calendar database of the iPhone. Apple currently does not provide access to the built-in iPhone Calendar databases. By using our own calendar databases we can also provide features that the built-in Calendar does not support.

Pocket Informant syncs directly with Google Calendar. You are not forced to sync with Google as you can use Pocket Informant without syncing at all. If you choose to sync with Google Calendar you will need to make sure to enter a Google account name in the Settings portion of Pocket Informant.

To sync your desktop to Google Calendar, we recommend [this knowledgebase article](#) that provides direct links to directions and software to sync your Outlook or iCal data to Google Calendar.

Todos

Pocket Informant also supports a complete todo/tasks system. To sync with desktop applications, we have partnered with Toodledo as an online service that provides us with a great web interface as well as syncing service. We recommend [this knowledgebase article](#) for information on how to sync your Outlook or Mac to Toodledo.

Contacts

Pocket Informant does not yet support a full Contacts view, but we do support contact searches and meeting requests. These contacts are drawn from your iPhone Contacts database. In order to send meeting requests, you must be sync those events to Google Calendar.

Alarms

Currently, the iPhone does not allow developers to use background processes. Therefore, to fire alarms on the iPhone, you can leverage Google Calendar in one of two ways:

1. You can set your Google Calendar account to send SMS text messages for alarms. Any alarms you set on events in Pocket Informant will be synced to your Google Calendar account and at the designated time, you will receive an SMS text message as your alarm. However if you are in Airplane mode or on an iPod Touch, you will not be able to receive these text messages..

2. Using the Google Calendar service, you can keep your internal phone calendar and your Pocket Informant calendar in sync. By doing this, you can then rely on the iPhone's built-in calendar alarms.

Here is a quick overview of how to set up each solution:

Google SMS Alarms

For Google SMS alarms to work, you need to edit the Google Calendar Settings and set the number to send your text alarms to. In your Calendar Settings, you'll see a screen like this to enter your information on:

Calendar Settings

General **Calendars** Mobile Setup

[← Back to Calendar](#) Save Cancel

Notify me on my cell phone:
Start by selecting your country, and then enter your phone number and carrier. Finally enter the verification code sent to your phone. Other charges may apply.

Status: ✓ Phone number successfully validated.
[Why haven't I received my verification code?](#)
Enter a new phone number and carrier to change where your SMS notifications are sent.

Country: United States

Phone number: +1512xxxxxxx

Carrier: [See Help Center for supported providers.](#)
Send Verification Code


Verification code: Please enter the verification code sent to your phone
xxxxxxx Finish setup

[← Back to Calendar](#) Save Cancel

Event reminders:
Unless otherwise specified by the individual event. By default, remind me via SMS 1 hours before each event [remove](#)
[Add a reminder](#)

Choose how you would like to be notified:

	Email	SMS
New invitations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Changed invitations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cancelled invitations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Invitation replies:	<input type="checkbox"/>	<input type="checkbox"/>
Daily agenda: Sent every day at 5am in your current time zone	<input type="checkbox"/>	

 [Set up your mobile phone to receive notifications](#)

Sync Pocket Informant to the built-in Calendar

This process will sync your Pocket Informant data to your internal calendar via Google. With Google Calendar in the middle, data within Google gets synced to both the built-in iPhone Calendar database and to Pocket Informant. Any changes you make within Pocket Informant will

get synced up to Google and back down to your iPhone calendar and vice versa. NOTE: to be sure Google Calendar has the latest changes in your Pocket Informant calendar, hit "Sync Now" in the Today view.

This provides the alarms of the built-in calendar and the feature set of Pocket Informant.

Migrating Existing Calendar Data to Google Calendar

If you are using MobileMe on a Mac

. There are a few options for migrating, copying or syncing data from MobileMe to Google Calendar. The best way to do this is to use a third party commercial software such as [SpanningSync](#) or [BusySync](#) to publish your iCal calendars as Google Calendars. There is also a free option called [Calgoo](#) that is recommended by some, but has not been tested by WebIS.

Now make sure that your iPhone and Mac use MobileMe to sync your calendar data and setup Pocket Informant to sync with Google Calendar and you will be all set.

If you are using Outlook on Windows

1. Download the [Google Sync for Windows](#)
2. Setup Sync so that it syncs up to Google
3. Setup your Sync settings in Google Calendar's settings

For over the air Google Exchange Sync:

1. Setup your iPhone to sync with your Google Calendar using the [Google Sync for iPhone](#)

For USB iTunes sync:

1. You're done! iTunes will sync your Outlook data to the built-in iPhone Calendar and the Google Outlook Sync will sync your Outlook data to Google Calendar.

If you are using iCal on the Mac without MobileMe

There are multiple ways to get your calendar data to Google Calendar:

1. Purchase third party software such as [SpanningSync](#) or [BusySync](#).
 - This is the easiest solution; however it is an extra cost.
 - You could the trial versions of these packages to do the initial import/export as well.

2. There is also a free option called [Calgoo](#) that is recommended by some, but has not been tested by WebIS that you can use the same as the first option.
3. Free method:
 - Export your iCal calendars one by one to your desktop.
 - Go into Google Calendar and create each calendar
 - Import the data from your iCal Exports.
 - Use the [Google Collaborator](#) application to have iCal directly sync to your Google Calendars via CalDAV.

Known Issues

Pocket Informant 1.0 has been very well tested and developed, however it does have a small number of known issues that we have resolved for a future update coming to the iTunes store soon. You can find the current list on [this knowledgebase article](#).

Also please look at our [list of knowledgebase articles](#) in case you have an issue before contact support.